Empowering organizations to achieve operational excellence.

TECBRIX

TecBrix HRMS

Simplifying HR, Elevating Your Success.

Features

TECBRIX

Payroll

Team Management

Self Service Hub

Leave Management

Attendance

Project Board

Talent Sphere

Covering Holistic Employee Journey

TECBRIX

- Profile Management
- Payroll Management
- Generate Pay slips
- Employee Exit Process

- Self-Service Hub
- Leave Tracker
- Task Management
- Generate Reports

Technical Features of TecBrix HRMS

TECBRIX

Cloud-Based Architecture
Secure and scalable cloud infrastructure for real-time access from anywhere.

Role Based Access Control
Ensure data security with granular permissions and role-specific access.

API Integration
Integrate with third-party systems, payroll software, and custom applications.

Multi-Layer Data Encryption
Advanced encryption ensures the safety and confidentiality of all HR data.

Cross-Platform Compatibility
Fully responsive design, accessible on Windows, macOS, and major browsers.
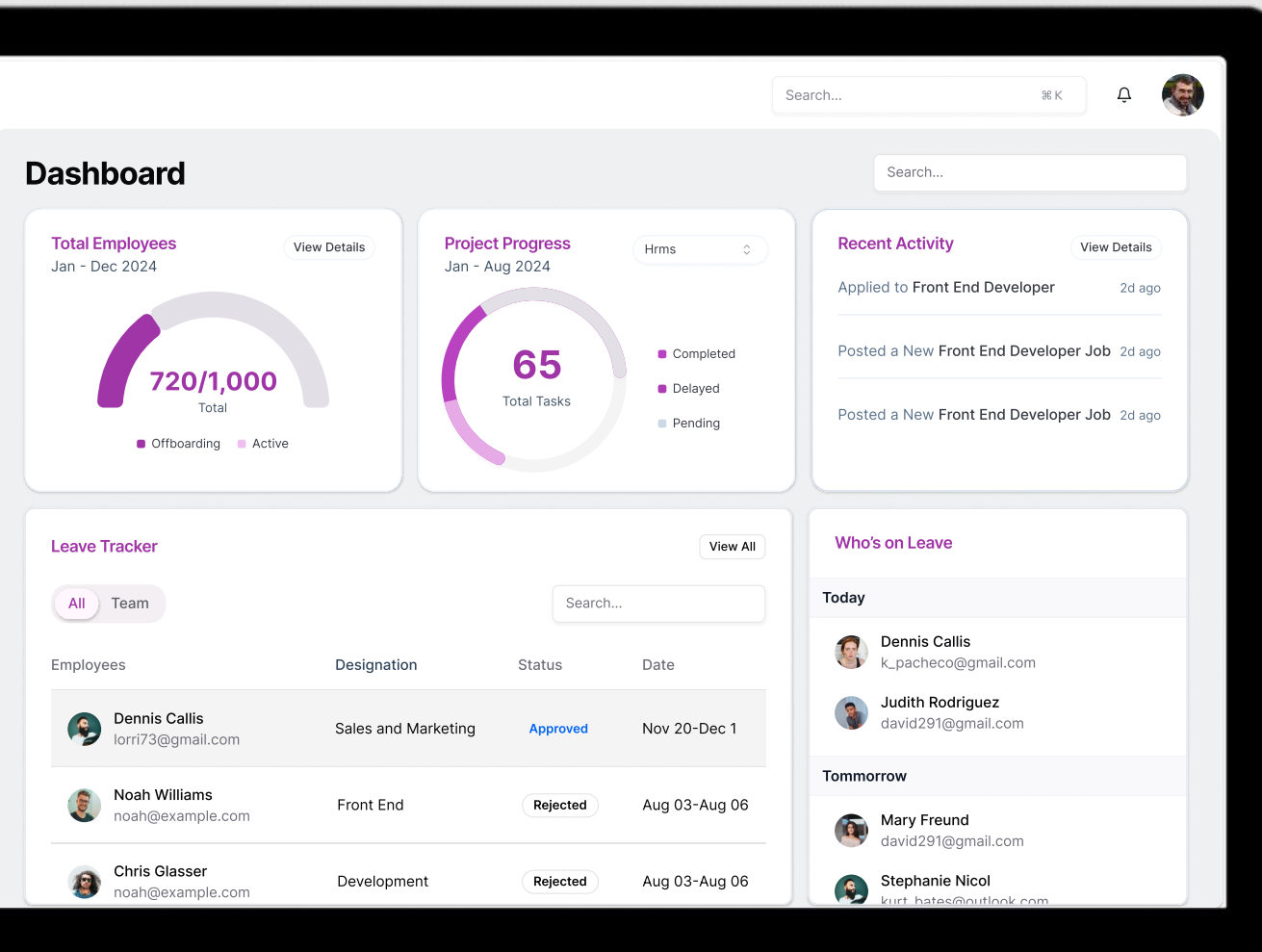
Automated Backups
Regular, automated backups to prevent data loss and ensure business continuity.

Real-Time Analytics
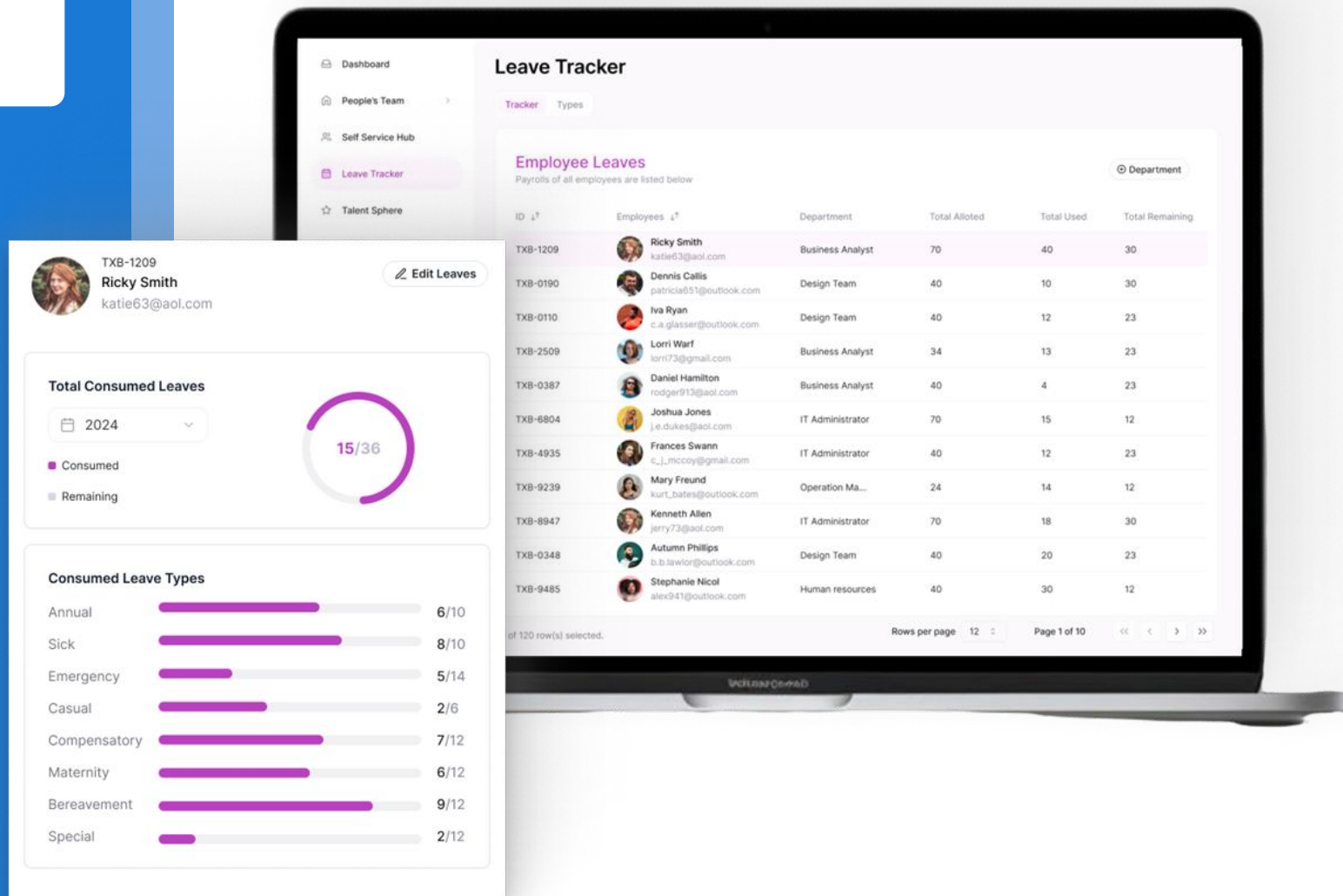Access live reports and dynamic dashboards for real-time decision-making.

Dashboard

TECBRIX

Dashboard

Search... ⌘ K

Total Employees		Project Progress		Recent Activity	
Jan - Dec 2024	View Details	Jan - Aug 2024	Hrms		View Details

Total Employees
Jan - Dec 2024

720/1,000
Total

● Offboarding ● Active

Project Progress
Jan - Aug 2024   Hrms

65
Total Tasks

■ Completed
■ Delayed
■ Pending

Recent Activity   View Details

Applied to Front End Developer   2d ago

Posted a New Front End Developer Job   2d ago

Posted a New Front End Developer Job   2d ago

Leave Tracker   View All

All   Team   Search...

Employees	Designation	Status	Date
Dennis Callis lorri73@gmail.com	Sales and Marketing	Approved	Nov 20-Dec 1
Noah Williams noah@example.com	Front End	Rejected	Aug 03-Aug 06
Chris Glasser noah@example.com	Development	Rejected	Aug 03-Aug 06

Who's on Leave

Today

Dennis Callis
k_pacheco@gmail.com

Judith Rodriguez
david291@gmail.com

Tommorrow

Mary Freund
david291@gmail.com

Stephanie Nicol
kurt_bates@outlook.com

- **Centralized Dashboard:** View key HR metrics like leave tracker, tasks, and team details at a glance.

- **Leave Management:** Easily track used and remaining leave days.

- **Task Tracking:** Monitor tasks and team progress in real time.

- **Employee Self-Service:** Employees can manage their info, request leave, and track activities independently.
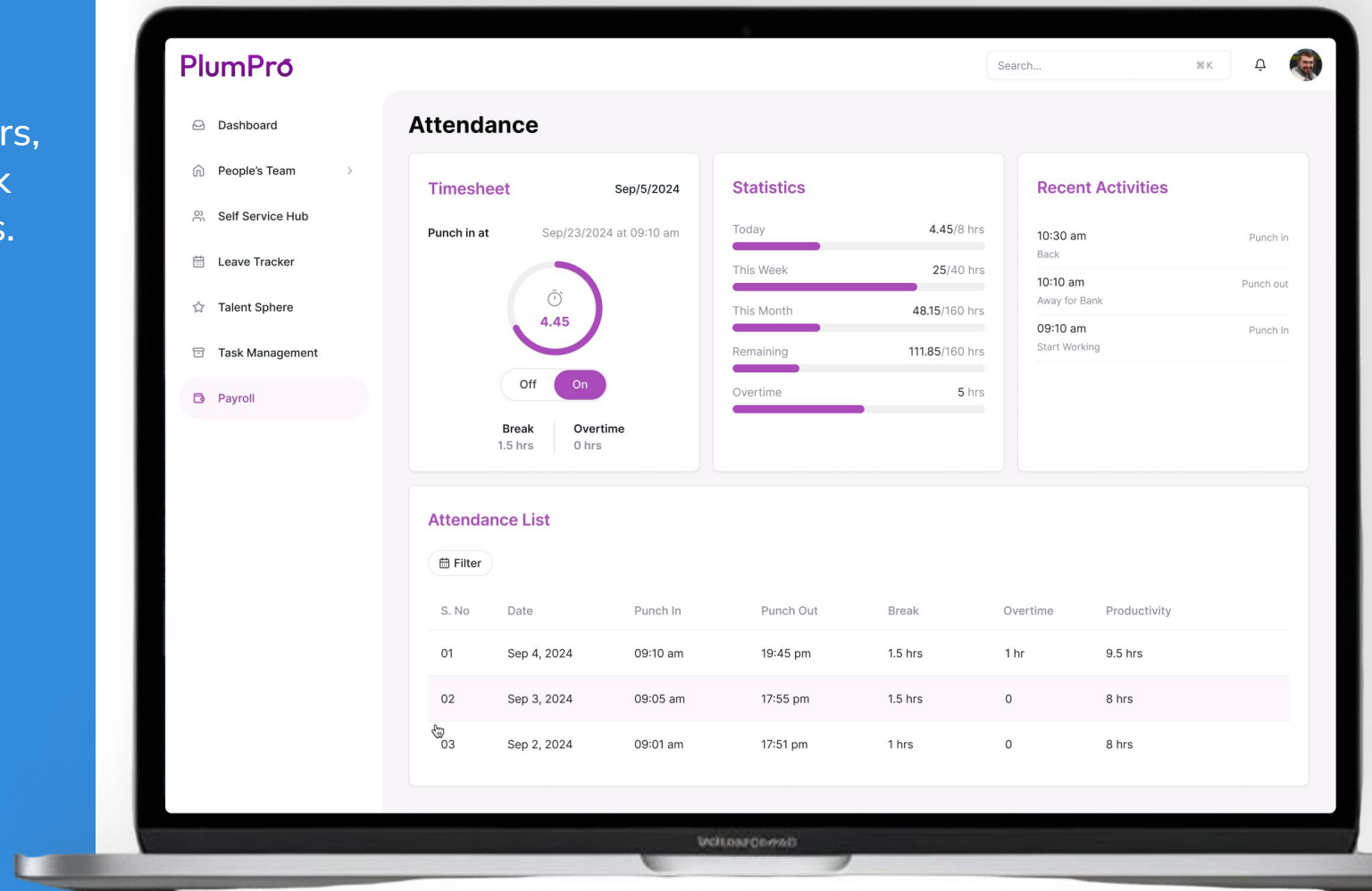
Leave Tracker

- **Leave Overview:** Track annual leave, used days, and remaining balance in real time.

- **Request & Approval:** Employees can view leave status (approved, pending, or denied) with key details.

- **Self-Service:** Easily submit and manage leave requests through the portal.

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Attendance

✓ **Timesheet:** Tracks daily work hours, breaks, and overtime. Toggle work status and records punch-in times.

✓ **Statistics:** It shows daily, weekly, and monthly hours, highlighting remaining time and overtime.

✓ **Recent Activities:** Logs punch-in, punch-out, and breaks, showing key daily movements at work.

✓ **Attendance List:** It logs punch-in, punch-out, breaks, and overtime, tracking daily productivity.

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PlumPro

- Dashboard
- People's Team
- Self Service Hub
- Leave Tracker
- Talent Sphere
- Task Management
- Payroll

Attendance

Timesheet   Sep/5/2024

Punch in at   Sep/23/2024 at 09:10 am

⏱ 4.45

Off | **On**

Break 1.5 hrs   Overtime 0 hrs

Statistics

Today	4.45/8 hrs
This Week	25/40 hrs
This Month	48.15/160 hrs
Remaining	111.85/160 hrs
Overtime	5 hrs

Recent Activities

10:30 am Back	Punch in
10:10 am Away for Bank	Punch out
09:10 am Start Working	Punch In

Attendance List

⊟ Filter

S. No	Date	Punch In	Punch Out	Break	Overtime	Productivity
01	Sep 4, 2024	09:10 am	19:45 pm	1.5 hrs	1 hr	9.5 hrs
02	Sep 3, 2024	09:05 am	17:55 pm	1.5 hrs	0	8 hrs
03	Sep 2, 2024	09:01 am	17:51 pm	1 hrs	0	8 hrs

Contact Details —

Emergency Contact

Full name — Jerry Helfer

Relation — Father

Contact number — (814) 413-9191

Permanent Address

Address — 3024 Joes Road, Albany, NY

Postal code — 12207

Present Address

Address — 2900 Ritter Street, Huntsville

Postal code — 4673

Job Details +

Experience —

Sparkleo · ⤓ Experience Letter

Visual Designer 2014-2023 — Leading a team of 5 designers to creating visually compelling and concept oriented designs for social media content, for print and media content and visual branding at events. eading a team of 5 desig

Academics +

TECBRIX

My Profile

- ✓ **Comprehensive Employee Details:** View and manage all key personal, contact, and work information in one place.

- ✓ **Self-Service Updates:** Employees can independently update their profile and important documents, ensuring data accuracy

- ✓ **Work & Experience Records:** Track job history, academic qualifications, and certifications with ease.

- ✓ **Banking & Identification:** Securely store banking details, ID documents, and visa information for quick access.

Profile Management

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Status Overview

Quick snapshot of total employees, managers, and active staff.
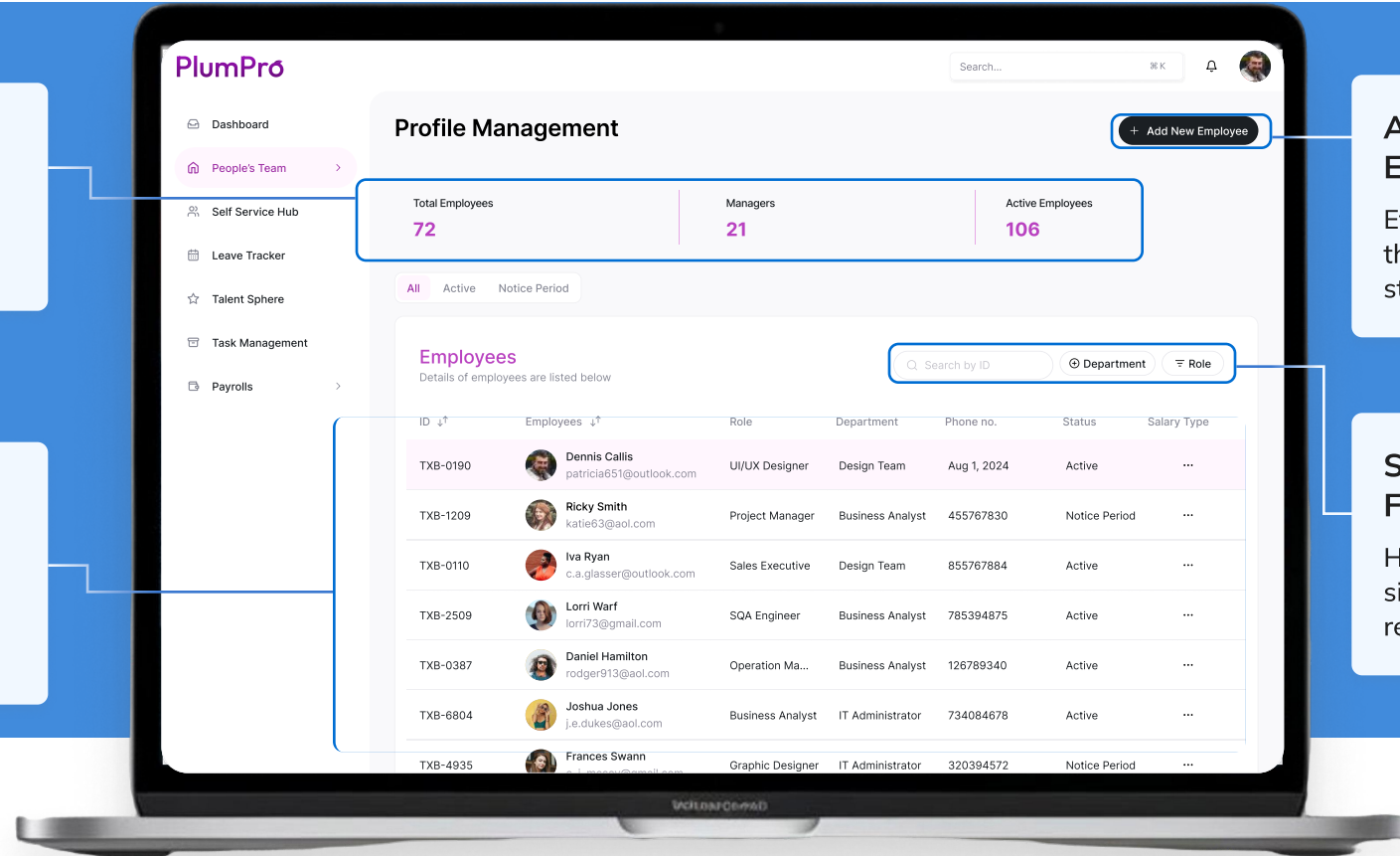
Employee Directory

HR can easily access a searchable directory of employees, including names, roles, and contact details.

Add Employee

Effortlessly onboard new employees through the 'Add Employee' feature for streamlined profile creation.

Search & Filter

HR can filter by designation or role, simplifying employee management and record keeping.

PlumPro

Search...   ⌘K

Profile Management   + Add New Employee

Total Employees	Managers	Active Employees
72	21	106

All   Active   Notice Period

Employees
Details of employees are listed below

Search by ID   ⊕ Department   ⚌ Role

ID ⇅	Employees ⇅	Role	Department	Phone no.	Status	Salary Type
TXB-0190	Dennis Callis patricia651@outlook.com	UI/UX Designer	Design Team	Aug 1, 2024	Active	···
TXB-1209	Ricky Smith katie63@aol.com	Project Manager	Business Analyst	455767830	Notice Period	···
TXB-0110	Iva Ryan c.a.glasser@outlook.com	Sales Executive	Design Team	855767884	Active	···
TXB-2509	Lorri Warf lorri73@gmail.com	SQA Engineer	Business Analyst	785394875	Active	···
TXB-0387	Daniel Hamilton rodger913@aol.com	Operation Ma...	Business Analyst	126789340	Active	···
TXB-6804	Joshua Jones j.e.dukes@aol.com	Business Analyst	IT Administrator	734084678	Active	···
TXB-4935	Frances Swann	Graphic Designer	IT Administrator	320394572	Notice Period	···

Employee Offboarding
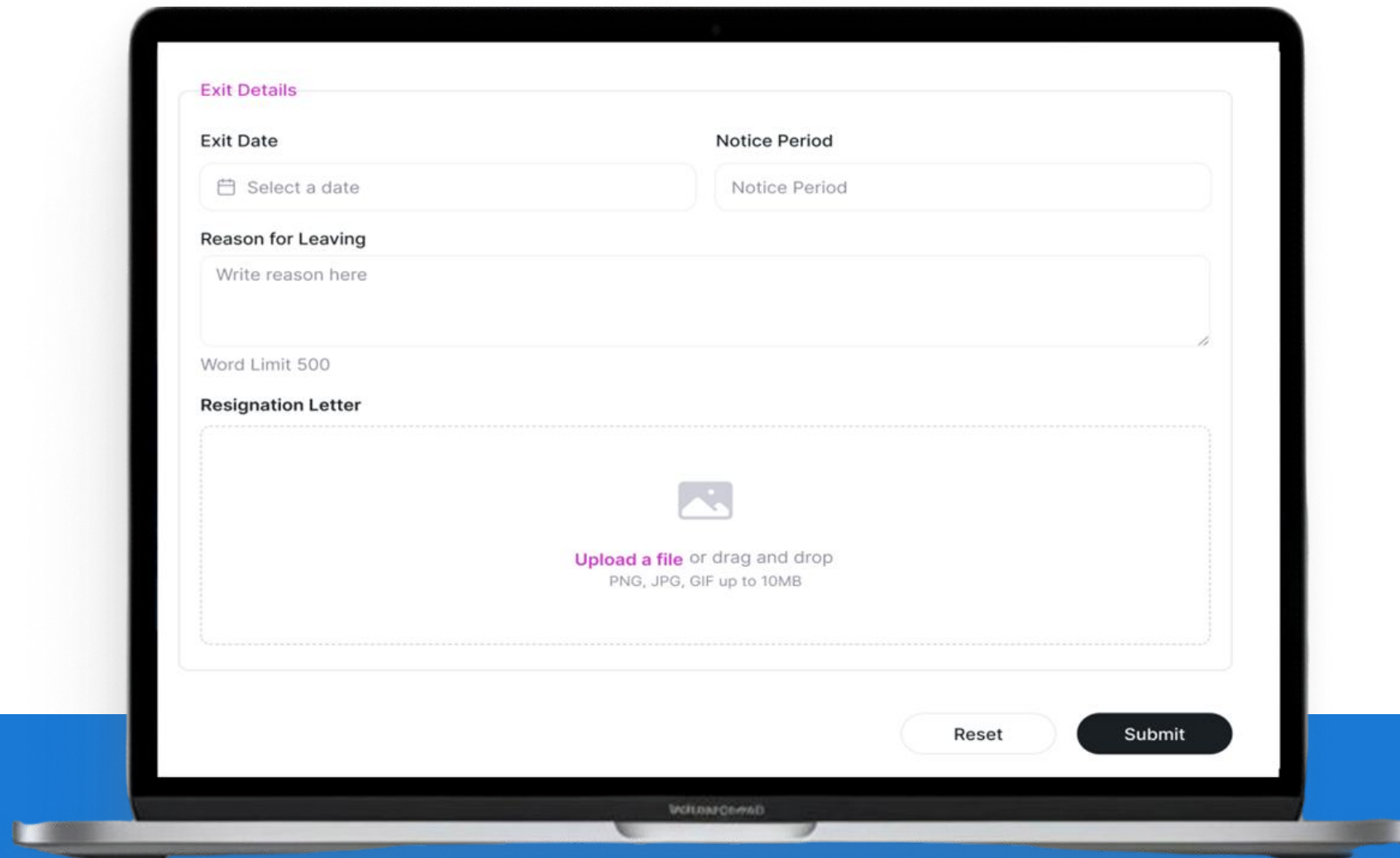
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1 Seamless Exit Management

Employees can easily submit exit details, including their notice period and leave reason.

2 Document Upload

The system allows for secure resignation letter uploads, simplifying the exit process.

3 Streamlined Process

Ensures all necessary information is captured and processed efficiently to manage employee offboarding.

Exit Details

Exit Date

📅 Select a date

Notice Period

Notice Period

Reason for Leaving

Write reason here

Word Limit 500

Resignation Letter

Upload a file or drag and drop
PNG, JPG, GIF up to 10MB

Reset   Submit

Payroll & Compliance

TECBRIX

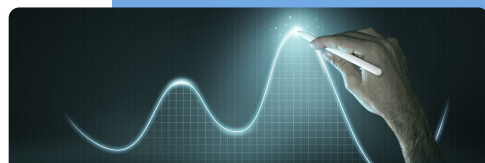Administrator payroll to full-time and part-time employees.

Process Payroll as per Tax compliance.

Easy review payments, and spend by departments.

Why Choose TecBrix HRMS for Your Business?

Increased Efficiency

Automate HR tasks, reducing manual effort and freeing up time for strategic initiatives.

Real-Time Insights

Access up-to-date employee data and analytics, enabling better decision-making.

Enhanced Compliance

Ensure seamless adherence to tax, payroll, and labor regulation with built-in compliance tools.

Employee Self-Service

Empower employees to manage profiles, leave requests, and performance tracking.

Scalable Solution

Design to grow your organization supporting businesses of all sizes with adaptable features.

TecBrix Clients

THANK YOU

Headquarter

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UAE

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